

2017 Year End Annual Report Atascocita Presbyterian Church



**To Glorify God,
Make Disciples,
Meet Human Needs**

**Rev. Jacqueline Hannan,
Moderator of Session**

Maureen Allen/Doris Fisher, Clerk of Session

Bonnie Russell, Moderator of Deacons

February 25, 2018

Reports to the 36th Annual Meeting of the Congregation and the Corporation of Atascocita Presbyterian Church Atascocita, Texas

	Page
Table of Contents	2
Moderator's Report	3
Officers of the Church and the Church Staff	5
Session Members Committee Assignments	6
Clerk of Session Report	7
Committee Reports:	
• Adult Ministry	8
• Presbyterian Women	9
• Children's Ministry	10
• Spiritual Fellowship	11
• Ancient Mariners	12
• Facilities	13
• Mission	14
• Nominating	15
• Personnel	16
• Worship	17
• Youth and Young Adult Ministry	
• Committee Elder Report	18
• Director of Youth Ministry	19
• Board of Deacons	20
• Communication & Technology	21
• Creative Learning Center	22
• Finance	23

Moderator's Report

Dear Friends,

Can you believe that in September of 2018 we will have served together at Atascocita Presbyterian Church for 10 years? That seems like such a long time. In those years we have built a new sanctuary, we have increased our numbers both in worship and on the roles. We have added a Liturgical Arts Committee that has changed the way we worship. We have begun new ministries and we have discontinued others because they were no longer relevant. My friends we have done so much yet when I look out over our community I realize that there is still so much to do.

Last year's themes for worship ranged from how we experience and share love, to the foundations of our faith in the "Sola" series when we celebrated the 500 anniversary of the Reformation. We were reminded that our lives are grounded in Faith Alone, Scripture Alone, Grace Alone, Christ Alone, to the God be the Glory Alone. These words are the underpinning of our Presbyterian Heritage. We are rooted in the reformation, that would be Semper Reformans, Semper Reformanda (The church is always reformed and always reforming.) Wow isn't that the truth. We are always changing but not just for the sake of change; rather for the sake of the church, God's church.

A real challenge for me and many of you was our summer series, "I have always wondered..." The insight and the questions that arose from those simple words could have carried us well beyond September. I was struck by the questions that keep us up a night. I was challenged in ways that I had not been for a long time. I perused and studied and read until I realized that often there are no answers for our deepest questions but we can talk about them anyway. In talking and sharing, we can find comfort and often we find hope.

Our Advent Series, Angels Among Us, grew out of the events and the scenes of the storm of 2017. My friends in the wake of Hurricane Harvey we found so many angels among us. Some were 6-foot-tall men in their mid-forties, others were short older men in their 60's, still others were tiny women in their eighties, others were even tinier boys and girls lugging water and sometimes just staying out of the way. The important thing in all of this is that we found many and varied individuals whose hearts broke for their brothers and sisters in Christ. They wanted to help however they could and they did. We do not want to be defined by the hurricane Harvey, but in some ways for many this will be what they remember about 2017. The storm that blew in and blew out carrying their well-ordered lives with it. I will remember the angels who pitched in and ripped out!

Each year I try to leave you with a thought provoking message, the past years are on the back of this page. This year I feel led to be reminded and in turn remind each of you that God does not come in the big events like hurricanes, no, God comes in the quiet after the storm. *God comes when we still the world around us and in that still quiet find where we will answer, "Here I am send me!" Where will God send you this year? Where will God send us this year?*

A number of years ago, I began listing the closing statements of past annual reports so we could see our growth and progress in ministry. These closing statements for each year remind us where we have been and where we are going.

2008 - I feel blessed to be a part of this work and know that 2009 will be a year of growth and change.

2009 - We are only as strong as our members and their participation. I am excited about what the Lord will do among us and with us this year. Aren't You?

2010 - As we go forth united in our commitment to our faith and to our church may God continue to offer surprises around every corner and may we continue to rise to the occasion.

2011 – 2012 will be a new chapter in our history. No longer will we say when the sanctuary is built; now we will JUST DO IT! That is a famous catch phrase for a very successful company. Just do the work of the kingdom, get on with a servant-minded vision. Look to the future with hope!"

2012 - I invited you to look to the future with hope, get your hands dirty, get tired, do not sit in the pews (beautiful as they are) but get up and do something. And so you did!

2013 - Our active membership grows at a steady pace; not by leaps and bounds but by one active member after another. Our strength is not in our numbers but rather in our commitment to Servanthood! As we look ahead to 2014, I pray it will be a year that challenges us to service and servanthood.

2014 - I pray that 2015 continues the momentum and the creativity that we had in 2014.

2015 - How exciting it is to be a part of a congregation which comes in week after week ready for an encounter. In 2016 may we change each other to immerse ourselves in God's Word and God's Work and yes may we encounter scripture!

2016 - In 2017, may the fires of the Justice of our Lord burn in your heart and your life this year. May God's name be blest in the work of Atascocita Presbyterian Church.

2017 – In 2018 I pray that we will find it true that, God comes when we still the world around us and in that still quiet find where we will answer, "*Here I am send me!*" Where will God send you this year? Where will God send us this year?

Officers of the Church

The Session

<u>Class of 2017</u>	<u>Class of 2018</u>	<u>Class of 2019</u>	<u>Class of 2020</u>
Doug Botkin	Forrest Craig	Karen Frye	Carol Cutshall
Allan Griffin	Sara Lewis	Grant Miller	Gwen Poirier
DeeDee Mills	Claudia Nelson	Don Treleaven	Lisa Ryan
Ellen Nipe	Ann Owen	Joe Weir	Ron Tribolet

The Board of Deacons

<u>Class of 2017</u>	<u>Class of 2018</u>	<u>Class of 2019</u>	<u>Class of 2020</u>
Bob Arnold	Judi Anderson	Liz Epie-Tchussen	Kathy Gava
Sandy Lee	Kathy Gava	Erin Kinney	Melissa Breda
Bonnie Russell*	Ray Peregoy	Elroy McHenry	Marilyn Friedersdorf
Ellen Taylor	Phil Schreiber	Ann Stephens	Lawrence Martin

*Deacon Moderator in 2017

Church Staff

Pastor, Reverend Jacqueline Hannan

Director of Music, Joe Weir

Pianist, Carl Braden

Hand Bell Director, Susan Phillips

Office Administrator, Jenni Strader

Director of Youth and Young Adult
Ministry, Rachel Potts-Wells (through
July) Jamie Hannan (August 2017 to
present)

Director of Creative Learning Center,
Cathy Gerald

Session Members 2018

Committee Assignments

Adult Ministry

Lisa Ryan, Chair
Phone: 281-360-1967
Email: lkwryan2@gmail.com

Children's Ministry

Gwen Poirier, Chair
Phone: 281-973-9557
Email: daisydane@comcast.net

Clerk of Session

Doris Fisher
Phone: 281-660-7077
Email: abcdoris@dorisfisher.com

Communication & Technology

Forrest Craig, Chair
Phone: 785-633-2994
Email: fcraig3@gmail.com

Facilities

Don Treleaven, Chair
Phone: 832-646-2643
Email: WDTR11@gmail.com

Finance/Treasurer

Ron Tribolet, Chair
Phone: 281-546-1943
Email: rontxcpa@comcast.net

Mission

Sara Lewis, Co-Chair
Phone: 832-275-9732
Email: slewis85@yahoo.com

Claudia Nelson, Co-Chair
Phone: 713-876-1204
Email: grenouille10@hotmail.com

Personnel

Carol Cutshall, Co-Chair
Phone: 281-852-2626
Email: carolpcutshall@gmail.com

Spiritual Fellowship

Carol Cutshall, Co-Chair
Phone: 281-852-2626
Email: carolpcutshall@gmail.com

Ann Owen, Co-Chair

Phone: 832-724-7331
Email: annowen@embarqmail.com

Worship

Joe Weir, Co-Chair
Phone: 713-502-2084
Email: jweir@me.com

Karen Frye, Co-Chair
Phone: 281-852-9148
Email: vkfrye62kf@gmail.com

Youth Ministry

Grant Miller, Chair
Phone: 832-918-2176
Email: millerlg13@yahoo.com

Nominating

Don Treleaven, Chair
Phone: 832-646-2643
Email: WDTR11@gmail.com

APC MEMBERSHIP INFORMATION FOR 2017

NEW MEMBERS:

Porsha Berry, joined by reaffirmation of faith, July 02, 2017, #1265

Nancy LaNasa, joined by reaffirmation of faith, August 13, 2017, #1266

Jeanne Wilkinson, joined by reaffirmation of faith, October 26, 2017, #1267

Jane Casas, joined by reaffirmation of faith, October 26, 2017, #1268

BAPTISMS:

Mason Edward Clark, son of Brad and Lauren Clark; grandson of Lisa and George Clark, April 9, 2017

Abel Cirilo Sapon, son of Diego and Heather Sapon; grandson of Doug and Sharon Botkin, June 11, 2017

Ava Christine Bentley, daughter of Laurie Coleman and Tom Bentley; granddaughter of Steve and Linda Coleman, July 30, 2017

MEMBERS DISMISSED

John Lamerton, First Presbyterian Church, Enid, Oklahoma, Letter of Transfer, November 26, 2017

Karen Lamerton, First Presbyterian Church, Enid, Oklahoma, Letter of Transfer, November 26, 2017

MARRIAGES:

Jessica Perera and Chelton Ammons, April 30, 2017 in Boca Raton, Florida; mother of the bride, Rev. Jacqueline Hannan, officiating

DEATHS:

Marion (Mike) Frederick McCormick, April 15, 2017. Served as APC elder 2002-2004.

Adult Ministry

The Adult Christian Education committee provided 2 Faith Formation classes on a regular basis for the entire year of 2017. Sincere thanks to Rev. Shelley Craig and Doug Kennard for their excellent leadership of the classes. Shelley's class is an in depth discussion of the lectionary passage each week, and Doug's class selects various books for review and discussion.

For Advent, an Advent devotion was created. This involved having various members of the congregation develop a short devotional for each day of Advent. The devotional could be a personal story , a prayer, a recipe, or other material. Each devotion included a Bible verse. This project was very well received by the participants that provided the devotionals and the congregation.

The library staff made great strides in cataloging all the books into a computer listing and sorting the books on the shelves.

Presbyterian Women's Report

DAY CIRCLE

The 2016-17 Horizons Bible Study – *Who is Jesus? What a Difference a Lens Makes* is a unique and thought provoking study that has been well received by our Circle Members with monthly attendance around 15. The offerings taken at these meetings go annually to: PW Birthday and Thank Offerings, The Fellowship of the Least Coin and to support other PW activities. This Circle meets September through May at 10:00 AM, the second Wednesday of the month in Room 102. The only exception is the Christmas luncheon at the home of Judi Anderson. After the May study, the group shared a bring-a-salad luncheon.

All women of the church, members or visitors, are invited to join this study and fellowship group.

NEEDLERS CIRCLE

The Needlers meet twice monthly in homes and do needle work for various charitable projects. In 2017 they concentrated on the Knit for Kids sweater project. This group welcomes all types of Needlers regardless of skill level and is coordinated by Rosemary Mumford. The attendance ranges from 5 – 8.

Children's Ministry

The members of the Children's Ministry Committee include Bonnie Russell, Jill Spross, Cathy Gerald, and moderator, DeeDee Mills. Sandy Denmon served on the committee for part of the year as well. We are grateful for many volunteers that teach classes on Sundays and Wednesdays, help with VBS activities, and assist with Children's Ministry events. We are grateful for Jenni Strader and the administrative work she does for Children's Ministry and the inspiring job she does during the Children's Sermons in the Sunday worship services.

The Children's Ministry Committee works to provide a Christian foundation of sharing God's word and God's love to children that is friendly, warm, and fun with learning opportunities on Sunday mornings and Wednesday afternoons. Events throughout the church year help enhance these opportunities. The curriculum for Sunday mornings is "Growing in Grace and Gratitude" published by Congregational Ministries Publishing, a PCUSA publishing partner. Through fun activities, prayer, and singing, children gather in God's grace, hear stories about God's people, and learn to respond in gratitude. The Wednesdays @ APC for children includes opportunities for children to learn chimes and bells along with a faith filled class using the curriculum "Awesome Adventures". Our committee also oversees the nursery and the nursery staff. We have been truly blessed this year with two reliable and dedicated ladies attending to the children. The calendar sign-up schedule has kept things running smooth.

In January, the committee decided to make each 5th Sunday a Veggie Tales Movie Fun Day. All ages gather together for a movie, activities and a special snack. During Lent, our butterflies made an early entrance, so we released them on Palm Sunday. Jenni Strader made a wonderful video of their metamorphosis for the children to enjoy during Easter morning breakfast snacks. On Easter Sunday, the children made jelly bean prayer bracelets in the Fellowship Hall. An Easter egg hunt for each age group of children was held on the playgrounds and classrooms.

Vacation Bible School was offered in June this year with 40 children taking part in the three-day event of "Passport to Peru." We are blessed to have many church members and youth leaders that helped make this a meaningful week in the children's faith journey.

Back-to-School activities and Blessing of Backpacks were scheduled for students and educators and Kid's Hope mentors. This got pushed further into fall with the flooding and disruption brought about by Hurricane Harvey. Sunday morning classes were offered for children in pre-K through first grade in one class, and children in second through fifth grades in another class. Wednesday Nights at APC resumed in the fall with healthy dinners available for everyone and activities for all age groups. CLC hosted a very well organized and well attended Fall Festival in conjunction with Wednesday night activities at APC.

We began the Christmas season with the Angel Walk Advent Event. The evening included a Mission Fair/Mission Marketplace, children's activities including a felt Advent wreath craft, and an Angel Walk through the outdoor GATE area. The Liturgical Arts committee did a beautiful job making the angels that were along the paths lined with luminaries and white lights for all to enjoy and to hear the Christmas story from the angel's point of view. A child-friendly Christmas Eve service led by Pastor Jackie included a no-rehearsal children's pageant. We conclude the Christmas season with an Epiphany lesson in January.

The Creative Learning Center (CLC) continues to provide a loving Christian pre-school environment for children to learn, play, grow and develop. The program serves 180 students and their families.

Respectfully submitted,
DeeDee Mills, moderator of Children's Ministry Committee

Spiritual Fellowship Report

The Spiritual Fellowship Committee was formed in August with the merger of the former Discipleship and Outreach Committees. The goals for the committee were as follows:

invite people to respond to the gospel; to deepen their lives as disciples of Jesus Christ and to establish a firmer commitment to the church; create a welcoming atmosphere; develop and disseminate publicity to make community aware of the church and its activities; solicit participation of new and current members into the life and work of the church, giving each a true sense of belonging; to encourage membership and participation in all activities as appropriate to their individual needs; promote the stewardship of time and talents so that all members recognize their importance in being stewards of God's gifts; and distribute information to appropriate groups.

At that time, the following groups became a part of the SFC: Ancient Mariners; Seniors and Friends; Empty Nesters; Senior Social; and Women's Circles; and Yoga. The groups have varying degrees of participation, but are active and contribute to the sense of belonging. The committee handles Sunday greeters and refreshment, the Welcome Booth; Inquirers' Class registration; communication for various events through email; and displays new members' photographs.

A Presbytery grant provided for the committee to bring in four mental health speakers to discuss various mental disorders. These were attended by both church and community members.

Ancient Mariners

The Ancient Mariners had a very eventful 2017 starting with our first outing in January visiting and touring the Varner Hogg Plantation in West Columbia with lunch at a local restaurant where we were greeted by the town Mayor. There were 12 in attendance on this outing.

Our second trip was in March going to the TUT to see THE KING AND I, having dinner before the play at the Spaghetti Warehouse. On this outing we had 11 Seniors.

I suppose some would say this was our best trip? The Astros' baseball game with a win... and there were 22 on this outing. We were each treated with a Souvenir hat as a token of appreciation for coming to the game.

Our final trip of the year was on September 22 taking us to Galveston Texas to visit the Bryan Museum. There were 10 of us on this outing. We finished the day at a great restaurant on the Seawall.

Respectfully submitted by,

Linda Andrus

Facilities

The Facilities committee plans, oversees and approves the maintenance, care and use of the church building, grounds and contents.

In addition to normal operations, the following is a summary of activities during 2017:

Lawn Service: Contractor - Jose Pinon – no change

Mechanical System: Contractor - All Star Mechanical – no significant issues during the year

Housekeeping: Contractor – Naomi's Cleaning Service – no change

Electrical System: Contractor – Partners Electrical Services – completed repair of accumulated issues

Utilities: Contractor - Waste Management (dumpster) – no change. Electricity provider - Star Tex Power – no change

Window Replacement: Replacement of defective windows in older building placed on budgetary hold. However, a window was replaced in the Youth Room due to a break in. Binswanger Glass was the contractor.

Carpet and Ceramic Tile cleaning – placed on budgetary hold

Kitchen – We have leased a dishwasher from Gordon Food Services. The previous model was discontinued and no longer repairable. A lease was found to be the most cost effective.

Drainage Issues – Gutters were cleaned out after a significant leak formed in several places due to backed up leaves and detritus. Ceiling tiles were replaced as a result of damage. This happened in August and September.

Committee Members: Elder Doug Botkin, David Gerald, Tim Brown, Jim Hannan, Tom Purvis, Forrest Craig

Mission

1 Peter 4:10 Like good stewards on the manifold grace of God, serve one another with whatever gift each of you has received."

The APC Mission Committee reaches outside the church, following the Biblical imperative to help other and to support the mission of the Presbyterian Church (USA). We work together to help those in need.

Here is a breakdown of what the Mission Committee supported in 2017:

Support through the PCUSA

Denominational Support to the Presbytery

Presbyterian Disaster Assistance to help flooding relief

Organized 4 special Offerings: One Great Hour of Sharing, Christmas Joy, Pentecost, Peacemaking-Global Witness

Local Support

Humble Area Assistance Ministries

Seafarers

HAAM Summer Program

Family Time

Houston Hope of Nations

Promise House of Family Promise

Mission Northeast

Redeemed Ministries

Montrose Street Reach

Refugee Services of Interfaith Ministries

International Support

Leslie Vogel Missionary

Presbyterian Disaster Assistance

Support for the environment

Trash Bash of Lake Houston

Support for ongoing Programs

Covenant relationship with HAAM

Covenant relationship with Family Promise

Partnership with Interfaith Ministries

Church support

Youth Mission Trips

Mission Fair:

- Heifer
- Village Learning Center
- Fair Trade Coffee
- Kids' Hope
- Family Promise
- HAAM
- Interfaith Ministries
- Youth Group
- Seafarers
- Family Time
- Beads for Life

Respectfully submitted, Sara Lewis (co-chair), Claudia Nelson (co-chair)

Nominating Committee Report

The APC 2017 Nominating Committee included Dolly Smith, Susie Shelton, Tom Olson, Bonnie Russell (Deacon Representative), Don Treleaven (Vice Moderator), and Sara Lewis (Moderator).

The Nominating Committee was given the responsibility of nominating a slate of officers to fill the vacancies of those 4 Elder and 4 Deacons whose terms expired December 31 2017. The committee met on Monday nights beginning September 11, 2017 to select candidates for the vacant offices and to plan who would contact the new nominees. All members of the Atascocita Presbyterian Church were encouraged to submit names of prospective nominees for the various offices that were to be filled. We thanked the congregation for their prayers, support and nominee suggestions.

The Nominating Committee selected 4 Elders and 4 Deacons to serve three-year terms beginning Jan 01, 2018 and ending December 31, 2020. Marilyn Friedersdorf, Lawrence Martin, Melissa Breda and Sharon Sessions were nominated and agreed to serve as Deacons in the class of 2020. Ron Tribolet, Carol Cutshall, Lisa Ryan and Gwen Poirier were nominated and agreed to serve as Elders in the class of 2020.

On Sunday, November 12, 2017, the Slate of Officers was presented and approved by the APC members attending the Congregational Meeting. The Nominating Committee appreciates the support of the Congregation and the willingness of individuals to serve.

Respectfully submitted

Sara V. Lewis, Moderator

Personnel

The 2017 Personnel Committee was comprised of Allan Griffin, Carol Cutshall and Janet Griffin. The committee also consulted with Pastor Jackie Hannan, Will Nees and Mazie Williams.

The only major change related to staff in 2017 was the departure of Youth Director Rachel Potts-Wells and the hiring of her replacement, Jamie Hannan. Rachel decided to pursue further training at the seminary in Louisville and concluded her service to Atascocita Presbyterian Church at the end of the summer. After seeking candidates to step into the vacant youth position, it was determined that the best solution would be to bring Jamie Hannan on as a half time employee. His previous work as youth elder and his other paid youth director experience made him an excellent addition to the staff.

All other staff positions continued with the same roles and responsibilities. Budget limitations continued to restrict the committee's ability to consider salary increases. In the current budget, salaries were kept at the same level for the pastor, office administrator, youth director and music director. The Bell Choir Director agreed to a reduced work calendar and commensurate reduction in pay. A small increase was added to the Church Pianist to better match work hours and compensation.

The Personnel Committee will be chaired by Carol Cutshall in 2018 and is always looking for additional members.

Respectfully submitted by Allan Griffin

Worship

The Worship committee members for 2017 were Susan Sheridan, Nancy Tribolet, Joe Weir and Karen Frye. Pastor Hannan is mentor and inspiration for this committee's work, which is to provide the necessary support that enriches our worship services. However, many volunteers are enlisted from the congregation to provide a meaningful worship experience.

We held two worship services on most Sundays of 2017. We did implement one service during the summer months meeting at 9:30 from June 4 through September 3. In addition, we had only had one morning service at 9:30 for Hymn Sing Sunday, the Christmas Cantata, Christmas Eve and New Year's Eve.

As Martin Luther is credited with saying, "The gift of language combined with the gift of song was given to man that he should proclaim the word of God through music." We were blessed with moving and inspirational music this year. Music was provided in worship by the Chancel Choir under the direction of Joe Weir. Carl Braden is the accompanist for the choir and others as needed. The Bell Choir provides music under the direction of Susan Phillips. Music was also provided by guest choirs such as the Austin College Choir and the AHS Madrigal singers. In 2018, the choir raised money by hosting a luncheon to provide funds for orchestral or brass accompaniment and guest soloists. The Christmas Cantata was performed with a 14-piece orchestra. Brass accompanied our Easter celebration.

The Worship committee is responsible for providing flowers, ushers and liturgists as needed. We thank Ron Tribolet for finding the monthly usher captains for the year. It is the job of our committee to find a pulpit supply, when Pastor Hannan is not available. We are grateful for the kind support and leadership of the following people who fulfilled this necessary role: Pat Ditty, Eid Abdelmassih, Rachel Potts-Well, Rose Niles, Mary Marcotte, Gayle Grubbs, and Shelly Craig. Susan Sheridan arranged delivery of lilies and poinsettias to decorate the sanctuary at Easter and Christmas.

We are blessed with a wonderfully talented and enthusiastic Liturgical Arts Committee, chaired by Nancy Tribolet, that continues to impress and move us with their inspirational visual displays that challenge us not only to hear the message presented in the sermon, but to see and reflect on its implications. Addie Kephart, Jill Spross, Sandy Lee, Kathy Gava, Connie Brown, Jim Hannan, and Gary Denmon all contribute their time and their talent to this committee. The Lenten series was entitled "Looking for Love in all the Wrong Places." In addition, the "Come to the table Series" surrounded the celebration of World Communion Sunday. In October, we were challenged to consider "The Five Solas" emphasizing and enlightening us about convictions of the Reformation that should matter to us today. The year ended with the fabulous Angel walk and "Angels Among Us" Advent series.

The Sacrament of communion was celebrated every month on the first Sunday of the month by intinction or by the congregation remaining seated alternately. In addition, communion was served on Maundy Thursday, Easter Sunday, and Christmas eve at the 7:00 service. The worship committee is grateful for those who buy, prepare and clear the elements for these services. Preparers for 2017 were: Ron Powell and MaryAnn Kaminski, Craig and Dolly Smith, Susan Sheridan and Leah Barnes and Linda and Steve Coleman.

The media crew also complemented our worship services providing visual and audio support. Performing these functions are Forest Craig, Jim Hannan, Dave Leyshon, Steve Coleman, Eric Mills, and Jenni Strader.

Respectfully submitted, Karen Frye

Youth Ministry, Elder Report

2017 was a year of transition for youth ministry at APC. We said goodbye to Rachel as she departed to pursue further education and a call to the ministry and we welcomed Jamie as the new Director of Youth and Young Adult Ministries. This transition allowed us the opportunity to evaluate the youth program and adjust some aspects to better serve our current group.

The youth consistently participated in weekly Monday night gatherings during the Spring and in bimonthly Sunday afternoon times of fellowship during the Fall. The youth also performed many service projects including collecting pet food for HAAM and cleaning the vegetable gardens at Oaks Elementary.

The youth participated in a summer trip to Heifer Ranch where they learned about hunger around the world as well as Synod Youth Workshop, and Conclaves.

The catfish dinner fundraiser at Cedar Landing was a great success and helped to defray some of the costs for participating in many youth activities.

We are excited about the year ahead and the opportunities for our youth to grow in their relationships with God and each other.

Respectfully submitted, Grant Miller

Youth Ministry, Director Report

2017 was an active year for youth ministry at APC. This year, the youth of church joined with others from around the Presbytery during the summer for a week-long trip to Heifer Ranch to learn more about that organization and work on the ranch in Perryville, Arkansas. This was a departure from the annual Mission and Ski Trip, but was also meaningful and helped our youth grow in their faith and build connections with others within the larger church.

In addition to this mission trip, our youth attended Conclaves at Cho-Yeh in the spring, we had a group go to Junior High Jubilee at Mo-Ranch, another group attend Synod Youth Workshop in Tulsa, Oklahoma, and another group attend Senior High Celebration at Mo-Ranch in the summer. The support of the congregation through their generosity at catfish dinners and the 2016 golf tournament allowed us to defray the costs to an extent which made it so that the costs of these service opportunities and conferences did not prohibit youth from attending. This fall we hosted our first Christmas Cookie Exchange Fundraiser and plan to continue this as it presented an opportunity for church wide fellowship as well as a fun way to support youth programming at our church.

Our youth fellowship activities include twice monthly Sunday evening meetings which include a mix of service and games. We also have Faith Formation every Sunday morning for any youth who want to attend. As we continue to grow our program to meet the needs of the youth and families of our church, we have seen consistent attendance and involvement. This fall we had youth help many families and agencies in their response to Hurricane Harvey through collecting and sorting supplies, mucking out houses, and helping with rebuilding homes to name a few ways.

Young Adult ministry is still a work in progress as we work to meet the needs of our younger adults. In early 2017 young adults met for dinners and fellowship, but as we transitioned leadership and had discussions it seems we are still finding how we can meet the needs of our young adults. We hope to establish fellowship, service, and study opportunities in 2018 for this part of our congregation.

Respectfully Submitted,

Jamie Hannan
Director of Youth and Young Adult Ministry

Board of Deacons

The Deacon's responsibilities are to meet the needs of our congregation through friendship and faith. Each of the twelve deacon's is assigned 10-14 congregational families to care for.

We provide a contact between the congregation and the happenings of the church. We also provide meals and transportation for those facing difficult times or in emergencies, we visit the home bound and send wishes for birthdays, holidays, and anniversaries.

We have a list of volunteers within our congregation, willing to help the deacons provide meals if the need arises. This year we continued to coordinate weekly meal deliveries to our shut-in family members. This is done in conjunction with APC Wednesday night dinners.

The deacons are also responsible for supplying food and set up for funeral receptions. This year we were called upon only once in this regard, for Mike McCormick's memorial service.

In March of this year, we hosted our 2nd annual "Donuts with Deacons". This is such a fun and helpful event, allowing deacons and their families to meet and get to know each other.

The deacon representative for the 2017 Nominating Committee was Bonnie Russell.

I feel blessed to have been a member of the Diaconate of APC and I have enjoyed serving my congregation as Deacon Moderator. I could not have done it without the dedicated and generous fellow committee members, my sincere thanks to them.

Respectfully submitted,

Bonnie Russell, Deacon Moderator

Communications & Information Technology

(ComTech) Committee

The Communication & Information Technology (ComTech) Committee, moderated by Elder Forrest Craig, was established by Session in October 2015 as a facilitator and resource to the staff and committees for matters related to communication, technology, and audio and video systems. This committee represents a support partnership with all ministries in the life of the church.

Perhaps the most vital and visible ComTech responsibility is to provide audio and video capabilities for Sunday, Wednesday, and special worship services and to maintain appropriate licenses to respect copyrights. Thanks to Tim Brown, Steve Coleman, Forrest Craig, Gary Denmon, Allan Griffin, Jamie Hannan, Jim Hannan, Ryan Lauer, Dave Leyshon, Eric Mills, and Jenni Strader for their service in the sound booth, and to Forrest Craig (and, during his vacation, to Jenni Strader) for weekly preparation of the worship service screens.

During 2018, ComTech engaged in a variety of other activities:

- A video review of 2016 was produced for presentation at the Annual Meeting in January.
- APC's Communications Policy was reviewed, updated, and approved by Session.
- Congregation members continued to donate their used computers and computer parts to ComTech for recycling. After permanently deleting all personal data from storage devices using a Department of Defense-certified wiping program, serviceable equipment was refurbished for use by APC or donation to other not-for-profits. Non-functional equipment was properly recycled.
- Results were tabulated and distributed for Discipleship Committee's Volunteer Opportunities Survey.
- In cooperation with the Adult Christian Education Committee, support was provided to catalog APC's library, label all books, and customized software was developed to inventory and provide a system for check-in/check-out of books using scanner technology.
- Technical support was provided to the Adult Christian Education Committee as they developed and distributed a devotional series for Advent,
- CLC staff members were trained in the use of the Sanctuary sound booth equipment and MediaShout software which they used with success to enhance the CLC graduation ceremonies.
- The Narrative Budget booklet for use during the 2018 Generosity Campaign was prepared using information provided by the various Committee moderators.
- Monitoring of our fire and security systems was transferred to OMNI Fire and Security Systems. In addition to reducing our monthly monitoring costs, service call costs will also be reduced due to significantly reduced travel time charges.
- Hardware, software, and battery backups were maintained and upgraded as needed and cloud-based backup and virus protection of all church computers was continued.
- A camera was installed in the Sanctuary as the first step in providing broadcasting of worship services to the Narthex for viewing by those uncomfortable or unable to attend services in the Sanctuary. Links to weekly recordings of scripture readings and sermons using the new camera are also available on the church website. After considerable testing during the last quarter of 2017 and thanks to a generous donation, the necessary cabling and TV installation will be done in early 2018 to complete the project.

Respectfully submitted by Forrest Craig, Moderator of ComTech Committee

Creative Learning Center

CLC was originally two distinct programs: Children's Day Out beginning in 1985 and the Creative Learning Center in 1987. The two were combined in 2001 under the umbrella name of Creative Learning Center. Both were begun as a mission outreach ministry to our community and have served successfully in that capacity for more than 25 years. In order to provide continuity, the program was conducted off-site until the new building was completed following the 2001 fire. CLC faithfully adheres to its original Purpose Statement: to provide a Christian atmosphere for young children to *learn, play, grow and develop*. As a result, our graduating students are highly recognized within HISD for kindergarten preparedness.

- Enrollment for 2017 was at capacity (182) with a waiting list for most classes.
- All preschool teachers are degreed professionals, certified by the State of Texas
- All CLC supplies are regularly shared with Sunday school classes and VBS
- Playground equipment is updated as needed and maintained by CLC for the church and the school
- G.A.T.E. (God's Acre that Educates) is maintained by the school.
- Classrooms are painted every 3 years (**\$1500.00**), floors stripped every 2 years (**\$1400.00**), and all furniture and toys are provided by CLC for the enjoyment of church and school. CLC now rents their own copier so there are no copying expenses from the church copier. These amounts are not included in the totals below.

Annual building inspection fees **\$1,400.00**

School portion of the phone bill **790.00**

Workers' Comp for CLC employees **2,000.00**

Cleaning of the two rugs in the school area **400.00**

Cleaning of the classroom rugs **400.00**

Locks installed on 7 classrooms **500.00**

Fire ant treatment of playground/church grounds **400.00**

GATE upkeep, additions and maintenance **1250.00**

Building maintenance (plumbing, electrical, etc.) **1500.00**

Maintain and upkeep 7 classrooms (all cleaning supplies, paper towels, soap, etc.) **2350.00**

Maintain and upkeep playground including mosquito max **800.00**

Monthly donations to APC (\$1250.00/month September – May
\$500.00/month June and August), totaling **12,250.00**

TOTAL CONTRIBUTIONS \$24,040.00

Finance and Stewardship

Atascocita Presbyterian Church ended the year in a slightly better place than it began but there are several qualifying factors to that improvement. The disruption of Hurricane Harvey to the lives of individuals, families and communities also had an impact of APC. The loss of anticipated revenue led the Finance Committee, with the support of the Session, to accept a 3-month moratorium on mortgage payments from the Presbyterian Investment and Loan Program. This accommodation from our mortgage holder allowed the church to maintain a positive cash position through the most difficult period of the year.

There was significantly lower than anticipated income from member contributions, accounting for a shortfall of \$51,817 in the budget. In spite of this shortfall, actual budgeted income for 2017 was \$422,122.77 and budgeted expenses were \$416,855.05. Special Funds Income was \$76,724.82, including \$37,910 for Harvey Relief, while Special Funds Expenses were \$71,287.42.

The resulting balances left the church with an Operating Account Balance of \$13,929.55 as of December 31, 2017. The Special Funds Accounts held another \$43,375.79. The balances at the end of 2016 were \$11,661.83 for Operating and \$34,889.45 in Special Funds.

The Church has resumed payments on the mortgage and anticipates that 2018 will be a better year with the blessings of a gracious God and the support of our generous congregation.

The Finance Committee also functioned as the Stewardship Committee. The fall campaign resulted in an great response from the membership and with a reduced expenditure budget there is confidence that APC will have a financially strong year. With 76 members pledging, the resulting pledges amount to approximately \$360,000. Pledges are being accepted throughout the year.

Respectfully submitted,

Allan Griffin, Finance Chair 2017

Forrest Craig

Ron Spross

Will Nees

Jeremy Trepagnier

Summary of 2017 Operating Results

Total member contributions and income decreased during 2017 by \$25,795 which we feel was primarily due to hurricane Harvey in late 2017. We were able to accommodate this decrease by receiving a mortgage abatement for three months of 2017 as well as careful use of available funds. Over all expenses decreased by \$45,852 which resulted in a \$5,900 deficit for the year.

On a positive note, the operating bank account ended the year with a balance of \$57,405 and after reserving for special funds we have \$13,920 available for daily operations.

Summary of 2018 Budget

Member pledges as of January 2018 aggregated \$358,000 and we fully expect to receive a few more pledges during the first quarter of 2018. Other income was budgeted closely to prior year amounts and changes anticipated during 2018 resulting in total income of \$441,000. Expenses were budgeted by committee chairs based upon prior year experience and changes anticipated during 2018. Total expenses are budgeted at \$432,056 resulting in a budgeted surplus of \$8,944.

The major change in expenses for 2018 is a reduction in the youth director's salary and benefits from a full-time person to a part time person. The pastor's terms of call remain unchanged from the prior year except for mandatory changes required for insurance and pension contributions.

Respectfully submitted,

Ron Tribolet, Finance Chair 2018

Forrest Craig

Ron Spross

Will Nees

Allan Griffin

Budget Report

	<i>Actual</i>			<i>Budget</i>
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Contributions				
Member Pledges	354,660	362,000	333,556	360,000
Other Contributions	68,623	65,000	68,984	65,000
Building use/CLC	12,250	12,250	13,915	15,000
Other Income	3,908	3,500	500	1,000
	<u>439,441</u>	<u>442,750</u>	<u>416,955</u>	<u>441,000</u>
Personnel & Office				
Salaries & Wages	143,954	148,475	142,490	134,672
Benefits	96,777	94,875	92,769	94,329
Payroll Expense	8,342	8,500	8,629	7,250
Supplies/Other	3,727	2,550	2,439	2,460
Communications/Postage	4,457	900	496	480
Office Equipment	4,986	-	-	-
	<u>262,243</u>	<u>255,300</u>	<u>246,823</u>	<u>239,191</u>
Facilities				
Utilities	30,014	27,450	25,808	26,630
Building Cleaning	14,414	14,000	13,450	9,000
Maintenance & Landscaping	21,835	18,050	15,227	16,320
Window Replacement	4,721	-	-	-
Other Expenses	2,978	3,300	880	3,110
	<u>73,962</u>	<u>62,800</u>	<u>55,365</u>	<u>55,060</u>
Finance				
Mortgage	67,010	67,010	47,302	67,010
Facility Insurance	16,413	16,675	16,928	17,000
Other Expense	(449)	1,550	1,885	2,550
	<u>82,974</u>	<u>85,235</u>	<u>66,115</u>	<u>86,560</u>
Ministry				
Mission	29,911	30,000	27,356	30,000
Worship	3,808	5,760	4,665	5,260
Children's Ministry	2,559	3,110	1,087	2,325
Youth Ministry	5,558	5,976	2,992	2,320
Adult Ministry	645	1,400	235	300
Spiritual Fellowship	718	480	285	350
Communion & Technology	-	11,906	12,132	10,380
Other	(129)	740	(200)	300
Facilities Capital Improvements	-	6,000	6,000	-
	<u>43,070</u>	<u>65,372</u>	<u>54,552</u>	<u>51,235</u>
Total Expense	<u>462,249</u>	<u>468,707</u>	<u>422,855</u>	<u>432,056</u>
Surplus/(Deficit)	<u>(22,808)</u>	<u>(25,957)</u>	<u>(5,900)</u>	<u>8,944</u>

